

BYLAWS OF THE THAI NEUROSCIENCE SOCIETY

Chapter 1: General Provisions

Article 1: Name of the Society

This Society shall be officially known as "The Thai Neuroscience Society."

Article 2: Emblem of the Society

The emblem of the Society consists of a brain-shaped figure surrounded by English initials "TNS," symbolizing lotus flowers beneath it. Above the English phrase "The Thai Neuroscience Society," the Thai script of "สมาคมประสาทวิทยาศาสตร์ไทย" is prominently displayed. (Please refer to the attached image for visual reference.)



Article 3: Registered Headquarters

The registered headquarters of the Society is located at the Department of Physiology, Faculty of Pharmaceutical Sciences, Chulalongkorn University, Phayathai Road, Pathumwan, Bangkok, Thailand 10330

Article 4: Objectives of the Society

The objectives of the Society are as follows:

- 4.1 To serve as a central hub for neuroscientists in Thailand, promoting a sense of community and fostering collaboration among its members.
- 4.2 To facilitate and enhance the advancement of academic pursuits in the field of neuroscience, with a specific emphasis on fundamental scientific principles.
- 4.3 To encourage and support fundamental research endeavors in the field of neuroscience.
- 4.4 To act as a mediator between international academic institutions such as the International Brain Research Organization (IBRO) and the Federation of Asian Oceanian Neuroscience Societies (FAONS), facilitating connections and collaborations between these organizations and neuroscientists in Thailand.
- 4.5 To strictly refrain from engaging in any activities related to political matters, maintaining a strict focus on academic and scientific pursuits.

Chapter 2: Membership

Article 5: Membership Categories

The Society recognizes two distinct categories of membership, as follows:

5.1 Regular Members: Regular members are neuroscientists actively engaged in the pursuit of knowledge, teaching, and research within various scientific disciplines in Thailand.

5.2 Honorary Members: Honorary members are individuals who have been distinguished with honor, possess the necessary qualifications, or have made notable contributions to the Society. Their membership is granted through an invitation extended by the committee and subsequent approval.

Article 6: Membership Qualifications

To be eligible for membership, individuals must meet the following qualifications:

6.1 Being of legal age and possessing the necessary maturity.

6.2 Demonstrating good conduct and behavior.

6.3 Not suffering from any illness or condition deemed repugnant or offensive to the Society.

6.4 Not having been declared bankrupt, legally incompetent, quasi-incompetent, or sentenced to imprisonment, except in cases of negligence or minor offenses. In such instances, the final court judgment must have been rendered either prior to the membership application or during the period of Society membership.

6.5 Engaging in professional duties within educational or research institutions, specifically in fields related to the fundamental sciences of the nervous system.

Article 7: Registration and Maintenance Fees

The following provisions apply to registration and maintenance fees:

7.1 Regular Members: Regular members are required to pay an annual maintenance fee of 100 Baht. Alternatively, they may choose a lifetime maintenance plan by making a one-time payment of 1,000 Baht.

7.2 Honorary Members: Honorary members are exempt from paying registration and maintenance fees.

Article 8: Application for Membership

Individuals seeking membership in the Society must complete and submit an application form provided by the Society to the Secretary General. The application must include certification from at least one ordinary member of the Society. Upon receiving the application, the Secretary General shall display the list of applicants at the Society's office for a minimum of 15 days to allow other Society members to raise objections if necessary. Following this announcement period, the Secretary General shall present the application form and any objection letters received to the Board of Committees meeting for consideration of the applicant's membership acceptance. Once the committee reviews the application, the Secretary General will promptly notify the applicant of the decision.

Article 9: Payment of Fees

If the committee approves the applicant's membership, the applicant must complete the payment of the registration fee and maintenance fee within 30 days from the date of notification from the Secretary General. Membership will commence upon receipt of the registration and maintenance fees. Failure to pay within the

specified period will result in the cancellation of the application.

Article 10: Commencement of Honorary Membership

Honorary membership begins from the date the Society receives the acceptance letter.

Article 11: Termination of Membership

Membership of a member may be terminated for the following reasons:

11.1 Death

11.2 Resignation: Members may voluntarily resign by submitting a written letter to the Board for approval. Outstanding debts to the Society must be settled.

11.3 Lack of Qualifications: Members failing to meet membership qualifications.

11.4 Removal from the Register: The general meeting or the Board may adopt a resolution to remove a member's name from the register due to behavior bringing disgrace to the Society.

Article 12: Rights and Duties of Members

Members have the following rights and duties:

12.1 Members have equal access to Society premises.

12.2 Members have the right to express their opinions on Society activities to the committee.

12.3 Members have the right to receive welfare and information provided by the Society.

12.4 Members have the right to attend general meetings of the Society.

12.5 Regular members have the right to vote, be elected or appointed as committee members, and vote on various resolutions during meetings, with each member having one vote.

12.6 Members have the right to request the committee to verify the Society's documents and property accounts.

12.7 Members constituting at least one-third of all regular members have the right to request the Board of Committees to convene an Extraordinary General Meeting.

12.8 Members have a duty to strictly comply with the regulations and bylaws of the Society.

12.9 Members have a duty to conduct themselves in a manner befitting the honor of Society membership.

12.10 Members have a duty to cooperate with and support the activities of the Society.

12.11 Members have a duty to actively participate in activities organized by the Society.

12.12 Members have a duty to enhance the Society's reputation and promote its widespread recognition.

Chapter 3 Society Operations

Article 13: Society Committee Positions and Duties

There shall be a committee responsible for managing the affairs of the Society, comprising a minimum of 10 members and a maximum of 15 members. The election of the President shall take place during the general meeting of the Society. To be eligible for candidacy, an individual must have at least five regular members as certifiers and receive a majority vote from the attending members. Resolutions shall be determined by a

majority vote of the members present at the meeting.

13.1 The President: One position shall serve as the head of the Society's affairs, represent the Society in external communications, and preside over the Board of Committees and general meetings.

13.2 The Vice-Presidents: Not exceeding two positions shall assist in managing the Society's affairs, carry out assigned tasks by the President, and act as the President's substitute in their absence. The order of authority among the Vice-Presidents shall be determined by their positions.

13.3 The Secretary: One position shall be responsible for administrative tasks, serve as the Society's chief officer in conducting its affairs, follow the President's directives, and record minutes during Society meetings.

13.4 The Treasurer: One position shall handle all financial matters, maintain accurate records of income and expenses, prepare the Society's financial statements, and keep relevant documents for inspection.

13.5 The Scientific Chair: One position shall hold the responsibility of strategizing, coordinating, and overseeing the scientific activities associated with Society conferences or events.

13.6 The Hostess: One position shall be responsible for welcoming Society guests and overseeing the preparation of meeting venues.

13.7 The Registrar: One position shall manage the registration of Society members and coordinate with the Treasurer to collect membership fees.

13.8 Public Relations: One position shall disseminate information and enhance the Society's reputation among members and the general public.

13.9 Other positions deemed necessary by the Board of Committees, ensuring that the total number of positions, when combined with the aforementioned committee positions, does not exceed the limit specified by regulations. If a position is not determined, it shall be referred to as the "Central Committee."

Article 14: Term of the Board of Committees

The Board of Committees shall hold office for a term of two years. If the new committee is not authorized by the government before the current committee's term expires, the outgoing committee shall continue its duties until the new committee receives government authorization. Once authorized, the transfer of responsibilities between the outgoing and new committees must be completed within 30 days.

Article 15: Vacancy in Committee Positions

If a committee position becomes vacant before the term expires, the Committee may appoint any suitable ordinary member to fill the vacancy. However, the appointed individual shall hold the position only for the remaining term of the replaced member.

Article 16: Vacating Office

A committee member may vacate their position due to the following reasons:

16.1 Death

16.2 Resignation

16.3 Failure to meet membership qualifications

16.4 Removal from office as determined by a resolution passed during a general meeting

Article 17: Committee Resignation

Any committee member wishing to resign must submit a written resignation letter to the Board and shall vacate their position upon resolution by the Board of Committees.

Article 18: Powers and Duties of the Board

18.1 The Board has the authority to issue regulations for members' compliance, provided they do not contradict these bylaws.

18.2 The Board has the power to appoint and remove Society officials.

18.3 The Board may appoint advisory committees or sub-committees, with their terms not exceeding that of the appointed committee.

18.4 The Board can convene annual and extraordinary general meetings.

18.5 The Board has the authority to appoint committees for other positions not specified in these bylaws.

18.6 The Board is responsible for the overall management of Society affairs to achieve its objectives and possesses other powers as specified in the bylaws.

18.7 The Board is accountable for all Society activities, including finances and assets.

18.8 The Board must organize an extraordinary general meeting if requested by one-third of the regular members within 30 days of receiving the request.

18.9 The Board has the duty to prepare financial and property-related documents and evidence according to academic principles, which can be reviewed by members upon request.

18.10 The Board must prepare minutes of Society meetings as evidence and provide them to members.

18.11 Other duties as stipulated by these bylaws.

Article 19: Frequency of Board of Committee Meetings

The Board of Committees shall convene at least once a year to discuss Society management matters.

Article 20: Board of Committees Meeting

A quorum is achieved when at least half of all committee members attend the meeting. For resolutions during the Board of Committees meeting, unless specified otherwise, decisions shall be made based on a majority vote. In case of a tie, the meeting chairperson shall cast the deciding vote.

Article 21: Chairperson of Committee Meetings

If the President and Vice-President are absent or unable to fulfill their duties at a committee meeting, the attending committee members shall elect one of their own as the meeting chairperson.

Chapter 4: General Meeting

Article 22: Categories of General Meetings

There are two categories of general meetings in the Society:

22.1 Annual General Meeting

22.2 Extraordinary General Meeting

Article 23: Annual General Meeting

The Board of Committees shall convene an annual general meeting once a year, preferably in May.

Article 24: Extraordinary General Meeting

An Extraordinary General Meeting may be called at the discretion of the Committee or upon a request by not less than one-third of all members.

Article 25: Notification of General Meeting

The Secretary-General shall provide written notification to the members regarding the schedule of the general meeting. The notification must include the date, time, and venue, and should be issued at least 7 days in advance. The appointment of the general meeting shall also be announced at the Society's office at least 7 days before the scheduled meeting.

Article 26: Agenda of Annual General Meeting

The Annual General Meeting must include, at minimum, the following agenda:

26.1 Announcement of past year's activities.

26.2 Presentation of income and expenditure accounts, as well as the balance sheet, for the past year, for members' acknowledgment.

26.3 Election of new committee members as the term ends.

26.4 Election of auditors.

26.5 Other matters, if any.

Article 27: Quorum and Postponement of General Meeting

For both the Annual General Meeting and Extraordinary General Meeting, a quorum shall consist of not less than 30 regular members. If the meeting is scheduled but the attendance falls short, a reasonable extension of time may be granted. However, if the quorum is not achieved by the extended deadline, the meeting shall be postponed. The postponed meeting must take place within 15 to 45 days from the date of the initial meeting. In the case of an Extraordinary General Meeting requested by a member, there is no need to reschedule, and the meeting shall be considered canceled. For subsequent meetings, if regular members are present, it shall be deemed that a quorum has been reached.

Article 28: Resolutions at the General Meeting

Unless otherwise stipulated, resolutions at the general meeting shall be determined by a majority vote. In the event of an equal vote, the chairman of the meeting shall have the deciding vote.

Article 29: Chairperson of the General Meeting

In the absence or inability of the President and Vice President to attend or perform their duties at the general meeting, the attending committee members shall elect one of their own as the chairman for that meeting.

Chapter 5: Finance and Property

Article 30: Financial Responsibility

The Society's Committee shall be responsible for all finances and assets. Any cash holdings shall be deposited in one or more banks as deemed appropriate by the Board of Committees.

Article 31: Signing of Bills or Checks

Bills or checks of the Society must bear the signature of the President or a person authorized by the President, along with the signature of the Treasurer or a designated representative, and must be affixed with the Society's seal to be considered valid.

Article 32: Payment Authorization

The President of the Society is authorized to approve payments up to 50,000 Baht. Any amount exceeding this limit must be approved by the Board of Committees. The Board of Committees, in turn, may approve payments up to 100,000 Baht. If the payment exceeds this limit, it must be approved by the general meeting of the Society.

Article 33: Cash Management

The Treasurer is authorized to hold cash of up to 10,000 Baht. Any amount exceeding this limit must be deposited into the Society's bank account as soon as feasible.

Article 34: Financial Records

The Treasurer must maintain proper financial records, including income and expenditure accounts and balance sheets, following academic principles. Every receipt or payment must be supported by written evidence, signed by the President or an authorized representative, along with the Treasurer or a designated representative, and affixed with the Society's seal.

Article 35: Appointment of Auditor

The auditor must not be a committee member or an officer of the Society and must be a certified auditor.

Article 36: Auditor's Powers and Duties

The auditor is entitled to request financial and asset-related documents from the committee. The Society may summon committee members or officers to provide information regarding the Society's accounts and assets.

Article 37: Cooperation with the Auditor

The committee shall cooperate with the auditor upon request.

Chapter 6: Amendments to the Regulations and Dissolution of the Society

Article 38: Amendment of Regulations

The Society's regulations may only be amended by a resolution passed at the general meeting. A quorum of at least 30 regular members must be present at the meeting, and the resolution must receive a vote of not less than two-thirds of the attending regular members.

Article 39: Dissolution of the Society

The Society may be dissolved by a resolution passed at the general meeting, except in cases of termination according to the law. The resolution to dissolve the Society must be supported by a vote of not less than three-fourths of all regular members attending the meeting. The quorum for such a meeting must be at least half of all regular members.

Article 40: Disposal of Remaining Assets upon Dissolution

If the Society is dissolved for any reason, the remaining assets after liquidation shall be transferred to the Thai Red Cross Society.

Chapter 7: Transitional Chapter

Article 41: Effective Date

These regulations shall come into force from the date the Society is authorized to register as a juristic person.

Article 42: Formation of the Initial Committee

Upon receiving authorization as a juristic person from the government, the initiators shall be considered regular members and act as the Society's committee. Upon accepting a reasonable number of regular members, a meeting shall be held to elect the first committee of the Society. However, a general meeting must be organized within one year from the date of the Society's registration as a juristic person.